

**Ashland Water & Sewer Commission Meeting Minutes
May 17, 2012 Ashland Utilities Office, 6 Collins St. 5:30 P.M.**

5:30 P.M. Chairman, Robert Boyle Opened Meeting, called roll.

MEMBERS PRESENT: Mr. Alan Cilley, Mr. John Hughes & Mr. Robert Boyle

CALL TO ORDER: Bob Boyle called the meeting to order at 5:30 PM

OTHERS PRESENT: Linda Pack & Steve Felton

MINUTES: The board decided to table the minutes until the next meeting.

OLD BUSINESS: Mr. Boyle reported on the cost to replace the six lights in the Water/Sewer Department Garage. Discussion regarding the quoted price from the electrician. John Hughes made a motion to table a decision until the next regular meeting. Alan seconded the motion. Vote: John – yes, Alan – yes and Bob – no.

The work platform quote received from G.R. Fabricators is \$5,050.00 and requires an initial deposit of \$3,100.00 to start the project. Alan Cilley made a motion to approve the quote of \$5,050.00 from G.R. Fabricators. John Hughes seconded the motion. Vote was unanimous.

NEW BUSINESS: Bob Boyle made a motion to put \$50,000.00 into a Water Capital Reserve Account titled WATER TANK INSPECTION CLEANING & REPAIRS. John Hughes seconded the motion. Discussion followed. Vote: Bob Boyle – yes, John Hughes – yes & Alan Cilley – no.

John Hughes made a motion to put \$100,000.00 into the Sewer Capital Reserve Account. Bob Boyle seconded the motion. Discussion followed. Vote: Bob Boyle – yes, John Hughes – yes and Alan Cilley – no.

Alan Cilley made a motion to appoint John Hughes to the Personnel Policy Committee. Bob Boyle seconded the motion. Vote was unanimous.

The Water/Sewer Commissioners discussed the recent meeting with Underwood Engineering. The engineers will do a “scope of work” for the Septic Receiving Station Construction Project. The Commissioners should have something from them within the next month.

Steve Felton questioned the Water/Sewer Commissioners about the Septic Receiving Station. The Commissioners answered Mr. Felton’s questions regarding the engineering and building process.

ADJOURN: John Hughes made a motion to adjourn the meeting at 7:55 P.M. Alan Cilley seconded the motion. Vote was unanimous.

Respectfully submitted,

Linda A. Pack
Ashland Water & Sewer Dept.