

**Ashland Water & Sewer Commission Meeting Minutes  
April 19, 2012 Ashland Utilities Office, 6 Collins St. 5:30 P.M.**

**5:30 P.M. Opened Meeting, called roll.**

**MEMBERS PRESENT:** Mr. Alan Cilley, Mr. John Hughes & Mr. Robert Boyle

**CALL TO ORDER:** Mr. Boyle called the meeting to order at 5:30 PM

**OTHERS PRESENT:** Linda Pack, Christine Austin, Mardean Badger, Eli Badger, Rusty Cross, Ingrid Heidenrich & Sandra Coleman

**MINUTES:** Mr. Cilley made a motion to approve the minutes of April 12, 2012 Work Session as presented. John Hughes seconded the motion. Vote was unanimous.

Mr. Boyle made a motion to approve the minutes of April 5, 2012 as presented. Mr. Hughes seconded the motion. Mr. Cilley made a motion to amend the April 5 2012 minutes by inserting the words (engineering and) in the third line under New Business before the word construction. Mr. Boyle seconded the motion. Mr. Cilley – yes, Mr. Boyle – yes and Mr. Hughes – no. Motion carries

**OLD BUSINESS:** Mr. Boyle asked Mr. Cilley for the drawing he was to have in time for today's meeting. Mr. Cilley stated he does not have it completed and he did not have the list of engineers with him.

Discussion with Mr. Cross regarding the use of the current dumping station for travel trailers. Mr. Cross stated they would have to call in advance for admittance to the plant to use the facility.

Mr. Cilley stated he made contact with someone regarding a 10 x 10 float for the Sewer Plant and could be free or very inexpensive. Mr. Cilley should know more by Monday or Tuesday next week.

Mr. Cilley brought up the statement he made at the last meeting regarding a rumor going around town about getting rid of Utility Partners. Ms. Ingrid Heidenrich told the board she also heard the rumor and wanted to verify Mr. Cilley's statement. Mrs. Pack, on the other hand, advised that the person(s) responsible for the rumor should attend the meeting and be heard in person. Otherwise, the rumor is just gossip being spread around. Robert Boyle and John Hughes stated again for the record this rumor was not true and should be the end of it.

**NEW BUSINESS:** The new billing program contract signed by the Electric and Water/Sewer Commissioners was discussed. Mr. Cilley wants to see a written agreement with the Electric Department regarding the billing costs and stating a time frame for the contract. Mr. Hughes stated a contract had already been signed for the cost of the billing to the Water & Sewer Department. Mr. Boyle asked Mr. Cilley to attend an Electric Department Meeting to discuss this with them, he refused. Mrs. Coleman suggested to Mr. Cilley that he write a proposal for a contract, he stated he would think about it. Mr. Hughes suggested Mrs. Coleman write a proposal for a contract to be presented to the board and she said she would be glad to write one up.

Robert Boyle stated that the Water & Sewer Department Tariff needs to be updated and should be discussed at the next work session. Mr. Cilley felt the Budget should be put ahead of the Tariff due to the Budget Meeting on May 10, 2012. Mrs. Pack asked the board members if they would like her to talk to Mrs. Mudgett to review the Tariff and submit a list of changes that might be needed. The Commissioners agreed.

Regarding the posting of Water/Sewer Meetings, Mr. Cilley accused Mrs. Pack of not sending the Fax to the Town Office for the posting of the meeting. Mrs. Pack advised Mr. Cilley that she not only sent the Fax once but twice and both clerks, Karen and Kay were witness to the fact they were sent twice. The notices are also posted on the Utility Office Bulletin Board and the Post Office Bulletin Board as is standard procedure.

The Commissioners agreed to hold a Work Session Meeting on April 24, 2012 at 2 P.M.

John Hughes asked if Rusty had put dye down the Burke's sewer to find out which side of the manhole it came out. Rusty has not done so as yet, as he was not made aware that the board wished him to do so. He did state that he could have this done.

**ADJOURN:** John Hughes made a motion to adjourn at 7:02 PM. Seconded by Mr. Cilley. Vote was unanimous.

Respectfully submitted,

Linda A. Pack  
Ashland Water & Sewer Dept.