

Ashland Water and Sewer Commission Minutes
December 15, 2015
6 Collins Street
Ashland, NH
7:00 PM

CALL TO ORDER:

The meeting was called to order at 7:00 PM by the chair of the Commission Eli Badger.

MEMBERS PRESENT:

Members present for the meeting were Eli Badger, Alan Cilley and David Toth.

NEW BUSINESS:

The Commissioners discussed the Operations Update for the department for the year. Since there was no representative from Utility Partners to distribute the monthly report and give an update of operations at the Septage Receiving Plant the update was tabled to the next regularly scheduled meeting.

Eli gave the Commissioners an update on the meter installation project. There has been a problem with the initial reading of some of the meters. It has also been found that for some of the meters the wiring of the meters needs to be redone for the unit to operate correctly. This problem is presently being looked into and corrected.

The Commissioners discussed the need for a Transfer of Funds from one department to another. The proper procedure for a Transfer of Funds is there needs to be a motion made at a regularly scheduled department meeting, the motion needs to be agreed to and passed, there needs to be a letter accompanying the transfer of funds. Alan Cilley made a motion to transfer funds in the amount of \$100,000 from the Septage Receiving Fund to the Water Department to cover expenses for the meter project, the New England Blackflow as well as Brandon Hiltz's work on Riverside Drive(place information from Eli in here). Eli Badger seconded the motion. With three votes in the affirmative the motion passed.

The Commissioners discussed the need for funds in the amount of \$25,000 to pay for the installation of the meters and for some additional expenses for that project.

Alan Cilley made a motion to pay the Water and Sewer Commissioners' stipends for the calendar year 2015 in the amount of \$3,500. David Toth seconded the motion. With three votes in the affirmative the motion passed.

ADJOURNMENT:

With nothing else to come before the Commission, Alan Cilley made a motion to adjourn. David Toth seconded the motion. With three votes in the affirmative the motion passed. The meeting was adjourned at 7:15 PM.

Respectfully submitted,
Paula Hancock
For the Ashland Water & Sewer Dept.