

**Ashland Water and Sewer Commission Minutes**  
**September 15, 2015**  
**6 Collins Street**  
**Ashland, NH**  
**7:00 PM**

**CALL TO ORDER:** The meeting was called to order by Eli Badger at 7:00 PM.

**MEMBERS PRESENT:** Members present for the meeting were Alan Cilley, David Toth, and Eli Badger.

**OTHERS PRESENT:** Members of the public present at the meeting were Michelle Roberts, Christine Cilley, Rusty Cross and Normand DeWolf.

**NEW BUSINESS:** Rusty Cross gave the Commissioners the Utility Partners Update. He said that Utility Partners is working on general maintenance that takes place this time of year. Utility Partners is completing maintenance necessary to be completed before the onset of the winter season. This maintenance is going according to plan.

Michelle Roberts who has been hired by the Ashland Water and Sewer Department brought the Commissioners up to date on her GIS project to date. She showed by overlays how she had mapped the manholes in the town of Ashland as well as the manholes which still needed to be mapped. The next phase of her project is to sit down with Rusty Cross and map the present water and sewer lines in town. She intends shortly to upload a program on the department computers which will give access to all the data she has collected to the Commissioners and plant manager.

Eli Badger advised the Commissioners on the Riverside Drive Project and its present status. He advised that the contract between Brandon Hiltz and the Commissioners for completion of the Riverside Drive Project has been signed. Mr. Hiltz was asking for a meeting with the Commissioners on Wednesday, September 23, 2015 to discuss the details of the contract.

David Toth advised the Commissioners on the present status of the Highland Street Project. The town of Ashland included the Highland Street Project as part of their most recent Master Plan. It

is under the auspices of the latest Master Plan that the Highland Street Project is being undertaken. David Toth advised that he had authored a letter to the Department of Transportation asking them to partner with the Town of Ashland to complete the Highland Street Project. The NH Department of Transportation was receptive to the idea and has agreed to pay 80% of the cost of the project. Highland Street will be repaired from Rte 3 to the Whitten Woods. The project will commence sometime in the calendar year 2021. For Ashland's part of the project it means putting a line item in the town budget in the amount of \$200-250,000 for the project. The project would then be a line item in the Capital Improvement Projects. At this point the Water and Sewer Department would look into the cost of replacing the water lines that run down the street portion of Highland Street. At the time of the actual repair project the NH Department of Transportation would look at the state of the Rte 3/Highland Street intersection to be included in this project. This would avoid having to come back to this particular intersection for repair in the future.

The Commissioners discussed briefly the present state of the Thompson Street Project. Recently it has come to the attention of the Commissioners that the Thompson Street Project has been put on hold for calendar year 2015 due to scheduling problems. This will give the Commissioners the time they feel they need to complete the engineering portion of the Thompson Street Project in a timely manner. In addition, they have sent out a letter to the residents of Thompson Street inviting them to a meeting with the Commissioners at a future date to discuss the present Thompson Street Project, the costs to the town and the cost to the residents of Thompson Street. Along with the letter a questionnaire was sent out to the Thompson Street residents to get their feelings about the project.

David Toth advised the Commissioners about the present finances of the department. He advised that the revenues for the department are ahead of the revenue totals for 2014. In addition, the volume of haulers using our Septage Receiving Station has increased.

The Commissioners had no additional issues to be discussed at this time. Those members of the public attending the meeting had no questions for the Commissioners.

**ADJOURNMENT:**

With nothing more to come before the Commissioners Alan Cilley made a motion to adjourn. David Toth seconded the motion. With three votes in the affirmative the meeting adjourned at 8:00 PM.

Respectfully submitted,  
Paula Hancock  
For the Ashland Water & Sewer Dept.